

School Immunization Survey

MIIS Help Desk | P. 617-983-4335 | F. 857-323-8321 | miishelpdesk@mass.gov | resourcecenter.mis.dph.mass.gov | <https://virtualgateway.mass.gov/VGPortal5/>

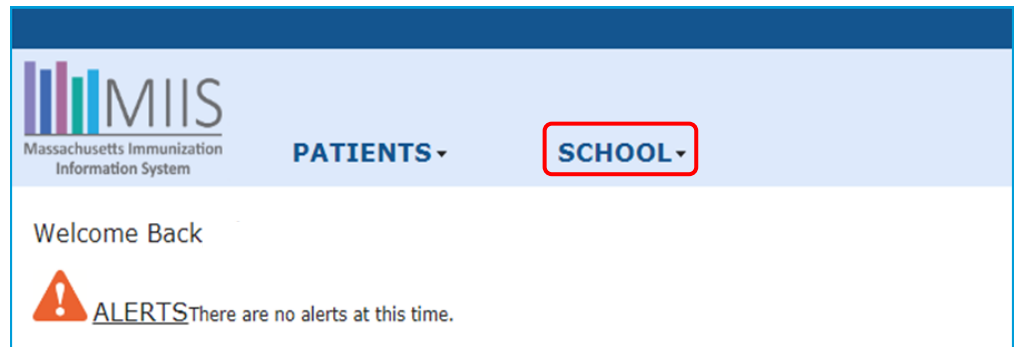
Elementary and secondary school nurses that are allowed to access the MIIS per the state legislation ([M.G.L c. 111, Section 24M](#)) can use the School module to submit their annual childcare/preschool, kindergarten, grade 7, grade 12 Immunization Surveys & Flu Surveys to the MDPH.

Step 1 Navigation

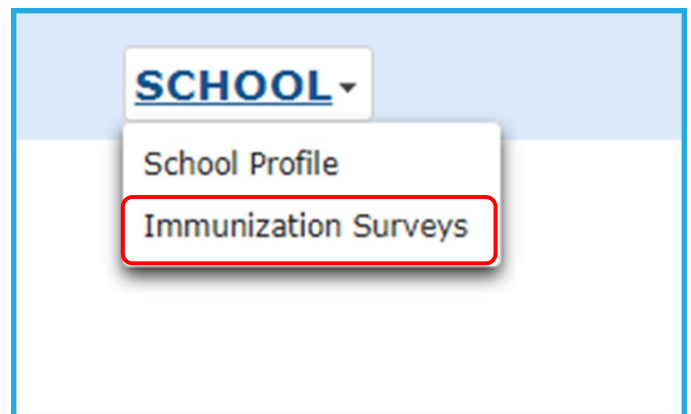
There are two ways to access the School Survey in the MIIS:

⇒ To start, log in to the MIIS.

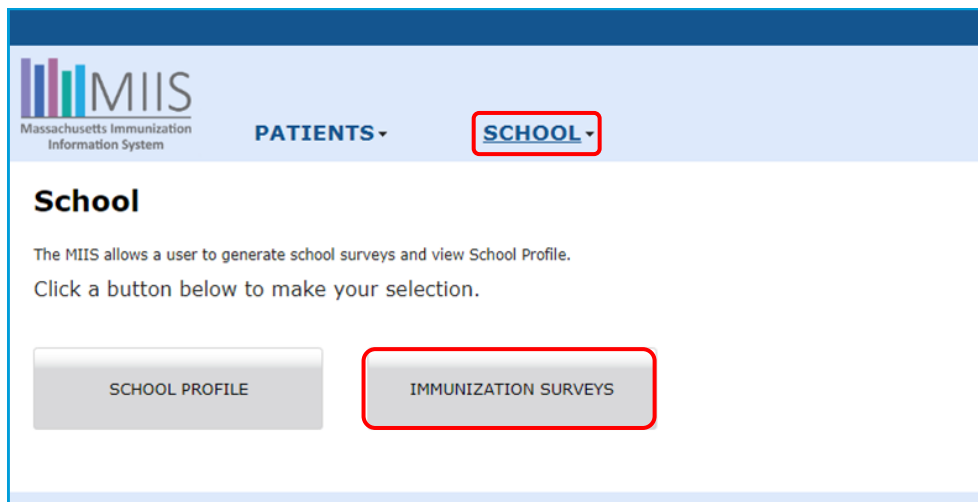
Option A:



⇒ Log in to the MIIS and hover your mouse over **SCHOOL** then select **Immunization Surveys** from the Menu.



Option B:



⇒ Click **SCHOOL**, then select **Immunization Surveys** button from the page display.

The School Profile option allows users to update school details, such as contact information, in the MIIS.

Step 2 Start a New Survey

⇒ At the top of the Immunization Surveys page is the grade survey status box. This will display the open/close status of each survey.

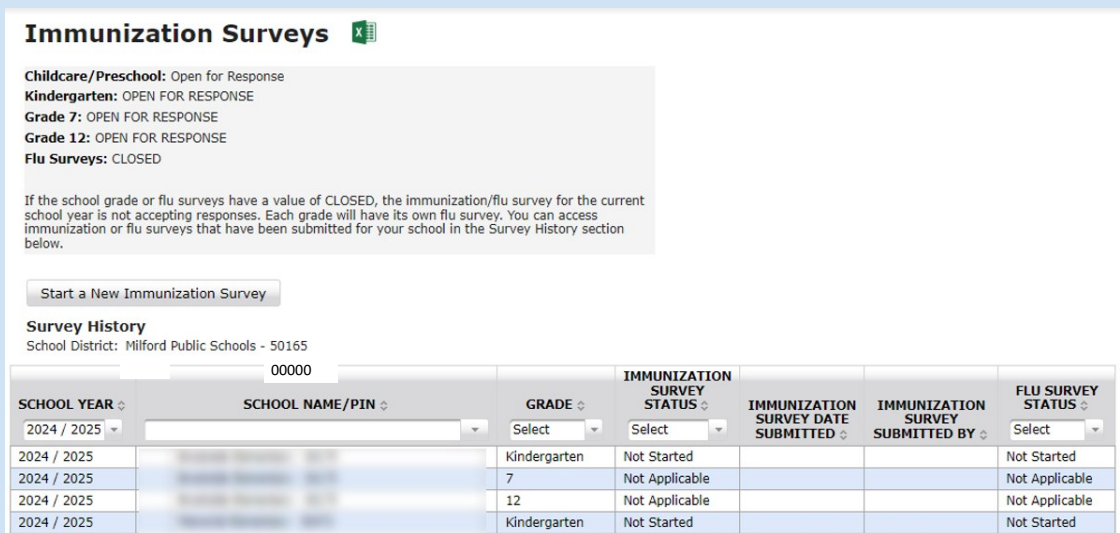
⇒ **OPEN FOR RESPONSE** means you may complete and submit the survey to the MDPH.

⇒ **CLOSED** means that the survey cannot be accepted by the MDPH at this time.

⇒ Select the **Start a New Immunization Survey** button to begin.

⇒ Survey history will display surveys that have been started or completed for the school district.

⇒ The school survey history display can be sorted by any column or filtered by school year, school name, grade or status.



SCHOOL YEAR	SCHOOL NAME/PIN	GRADE	IMMUNIZATION SURVEY STATUS	IMMUNIZATION SURVEY DATE SUBMITTED	IMMUNIZATION SURVEY SUBMITTED BY	FLU SURVEY STATUS
2024 / 2025		Kindergarten	Not Started			Not Started
2024 / 2025		7	Not Applicable			Not Applicable
2024 / 2025		12	Not Applicable			Not Applicable
2024 / 2025		Kindergarten	Not Started			Not Started

Step 3 Before You Start

- ⇒ It is recommended that you collect student immunization data *before* you start the survey.
- ⇒ MIIS users may utilize the patient search function to search for student immunization records. [Search/create immunization records](#).
- ⇒ Read/follow the recommended instructions before starting the survey.
- ⇒ Click the **Next** button when you are ready to start the survey.

School Nurses have “Read Only” access to patient records in the MIIS.

Helpful Tips

Only primary & secondary schools with joint childcares/preschools may access and submit a childcare/preschool survey through the MIIS.

All independent childcare/preschools will be sent an email to access the survey outside of the MIIS.

2024 / 2025 Immunization Survey

Before You Start:

The immunization survey typically takes about 15 minutes to complete. Kindergarten, Grade 7 and Grade 12 surveys must be submitted by **January 26, 2024**.

We recommend doing the following before you start:

1. Collect all student immunization records for the survey grade.
2. Search MIIS for students with missing immunization records.
3. If this is your first time, review this [mini guide](#) and [training video](#).
4. Refer to this [webpage](#) for survey-specific **instructions** and **worksheets** for generating totals to answer the questions.
5. Refer to the [school requirements table](#) as necessary.

Note: Students on a catch-up schedule do not meet school requirements unless they are up to date at the time you are completing this survey.

Next

Step 4 Begin Survey

Step 1 of 4

⇒ Select the school to complete the survey

⇒ Select the grade to complete the survey

⇒ If you selected grade 7 or grade 12, a 3rd question will appear asking if your school provides student housing for this grade.

⇒ Once all the questions have been answered, select the **Next** button

2024 / 2025 Immunization Survey

Step 1 of 4

Select your School & Grade

Which school would you like to select?

Select ▾

Which survey would you like to select?

☐ Childcare/Preschool

☐ Kindergarten

☐ Grade 7

☐ Grade 12

PRO TIP

First choose school, then choose grade.

Childcare/Preschool survey hyperlink redirects you to the MIIS Resource Center.

⇒ If you selected Childcare/Preschool for the survey you would like to select, the Childcare/Preschool label will become a hyperlink. Click the hyperlink to begin the survey. You will not need to click the Next button for this survey grade. **Advance to page 9 of this guide for Childcare/Preschool directions.**

**Helpful
Tips**

If your school is not listed in the drop down, please call the

Assessment Unit at (617) 983-4330, or email at

immassessmentunit@mass.gov

Step 2 of 4 (excluding Childcare/Preschool)

2024 / 2025 Flu Survey

Step 2 of 4

Enter General Information

1. How many students are enrolled in Grade 12?

2. How many students have nothing on file about their immunizations or exemptions? *
Do not count students who have an exemption or a required immunization on file.

[Back](#) [Next](#)

⇒ Entering 0 for the first question will result in supplemental questions to gather more information about the specified grade

Enter General Information

1. How many students are enrolled in Grade 12?

Please note the immunization questions in this survey only apply to the selected grade.

*You entered that you have 0 students. Please verify:

☐ Merged with another program

☐ No students for Grade 12 this year

☐ Program is temporarily closed to students in person

☐ Program is permanently closed to students in person

☐ Other

Enter General Information:

- ⇒ Enter the number of students enrolled in the grade for which you are reporting.
- ⇒ Enter the number of students in the grade who have no immunization records. Keep in mind that immunization exemptions count as a record (this is the number of students for whom you do not have immunization information at all).
- ⇒ Click the **Next** button to move forward.

Step 3 of 4 (excluding Childcare/Preschool)

2024 / 2025 Immunization Survey

Grade 12

[Save](#) Last Saved On 10/02/2024 1:39 PM
[Close](#)

Step 3 of 4

Enter Vaccine Information

[Expand All Instructions](#)

MMR (Measles Mumps Rubella)

[Explain More](#)

How many of the 280 students have the following:

3. Required doses of MMR vaccine?

4. Laboratory evidence of immunity to measles, mumps, and rubella?
(Do not count students who have 2 doses of MMR vaccine.)

5. A medical exemption to MMR vaccine?

6. A religious exemption to MMR vaccine?

⇒ Click **Expand All Instructions** to display full detailed instructions for each section of the survey

⇒ Click **Explain More** at the top of each section to display instructions for the individual section

Step 3 of 4 Cont. (excluding Childcare/Preschool)

Exemptions

How many of the 9 students have the following:

23. A medical exemption to one or more required vaccines?

24. A religious exemption to one or more required vaccines?

25. Does your school ask for an annual renewal of religious exemptions? (This is an MDPH Recommendation)

Unimmunized

26. How many of the 5 student(s) with a medical exemption have no vaccines at all?

27. How many of the 6 student(s) with a religious exemption have no vaccines at all?

Residential Students
For this section of the survey, include only residential students in Grade 7

28. Total number of full-time Grade 7 residential students?

[Explain More](#)

How many of the 20 students have the following:

29. Required doses of MenACWY vaccine?

30. A medical exemption to MenACWY vaccine?

31. A religious exemption to MenACWY vaccine?

32. A signed waiver to MenACWY vaccine?

[Save](#)
[Close](#)

⇒ Enter data into designated fields

⇒ Each field must have a number before you can move to the next page.

⇒ If you are completing a grade 7 or grade 12 survey and indicated that your school provides student housing at the start of the survey, additional questions for residential students will appear at the bottom of the survey.

⇒ Once each section has been completed, click the **Next** button to move forward.

⇒ After clicking **Next**, the survey will check for errors.

⇒ There are two types of messages that may display after checking the survey data:

- *red errors*
- *blue messages*

Refer to the next page for further details.



Autosave will activate in your survey as soon as data is entered. If you walk away from a started survey, you can pick up where you left off by accessing the started survey from the History page.

Red Errors

The number of students for any vaccine must be less than or equal to the total number of students minus the number of students that have no school immunization record.

- ⇒ At least one of the marked fields must be changed in order to process the survey

Blue Messages

These rates look too low or too high. If you have a small number of students, this may be more likely to happen. Please double check your numbers before moving on to the next step. Once updated, click the 'Next' button to continue. If no changes are needed, click the 'Next' button again to continue.

- ⇒ Blue messages indicate a possible error based on expected immunization rates. A blue message should trigger a double check for accuracy before advancing to the next page.
- ⇒ If no edits apply, the survey moves to step 4 of 4.

- ⇒ Once the appropriate edits have been made, click the **Next** button to continue

[Save](#)
[Close](#)

Step 4 of 4

Step 4 of 4
Review Your School Information
Please confirm your school details.

School District:
School Name:
School Type:

Does your school provide student housing for this grade?: No

CONTACTS

Phone:

*Primary Contact First Name: *Primary Contact Last Name:

Secondary Contact First Name: Secondary Contact Last Name:

Principal First Name: Principal Last Name:

SCHOOL ADDRESS

*Address:

*City:

State: MA

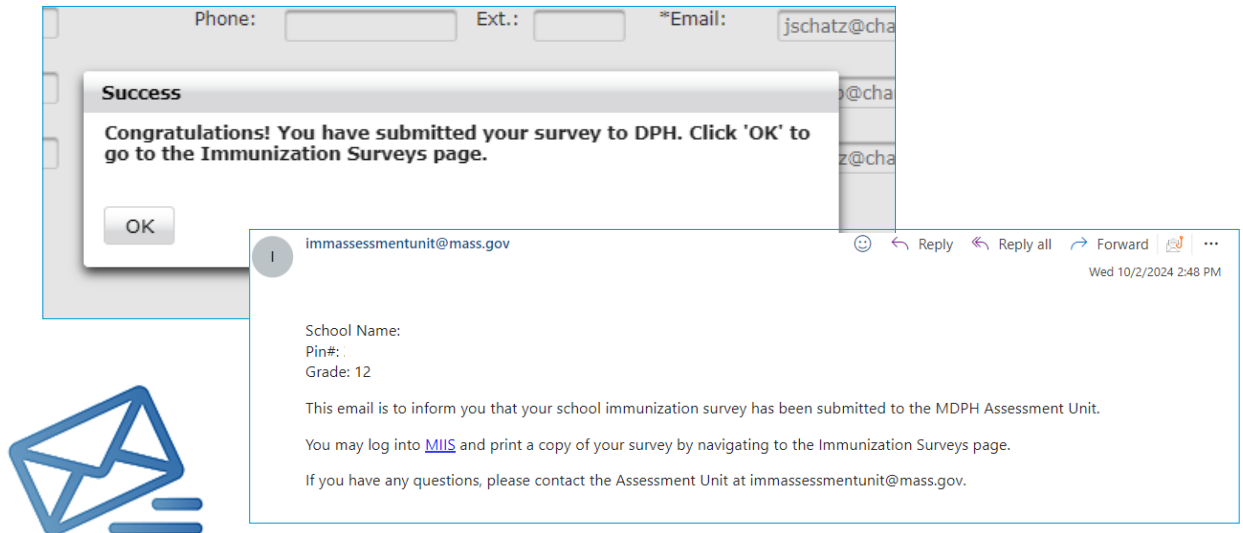
Zip Code:

- ⇒ Review your school information. Updates can be made in the “School Profile” found under the School Tab.
- ⇒ A primary contact is required to be listed on the school profile to receive information regarding the school surveys
- ⇒ The secondary and principal fields allow you to provide additional contact information for the school
- ⇒ Select the **Submit Survey** button once you are ready to submit the survey.

Note: Users are able to edit the school address in this section.

Step 5 Confirm Submission (excluding Childcare/Preschool)

- ⇒ Once the survey has been successfully submitted, you will receive a popup notification, as well as an email confirmation



Immunization Surveys

Childcare/Preschool: Open for Response
Kindergarten: OPEN FOR RESPONSE
Grade 7: OPEN FOR RESPONSE
Grade 12: OPEN FOR RESPONSE
Flu Surveys: CLOSED

If the school grade or flu surveys have a value of CLOSED, the immunization/flu survey for the current school year is not accepting responses. Each grade will have its own flu survey. You can access immunization or flu surveys that have been submitted for your school in the Survey History section below.

[Start a New Immunization Survey](#)

Survey History
School District: Academy

SCHOOL YEAR	SCHOOL NAME/PIN	GRADE	IMMUNIZATION SURVEY STATUS	IMMUNIZATION SURVEY DATE SUBMITTED	IMMUNIZATION SURVEY SUBMITTED BY	FLU SURVEY STATUS
2024 / 2025		Select	Select			Select
2024 / 2025		Kindergarten	Not Applicable			Not Applicable
2024 / 2025		7	Not Started			Not Started
2024 / 2025		12	Not Started			Not Started

1-3 of 3 records

- ⇒ The submitted survey will display in the Survey History of the Immunization Surveys Page.
- ⇒ MIIS users are able to select the submitted status hyperlink and edit the survey submission.
- ⇒ When users choose to edit the survey, they will need to submit it again.

You have now completed the School Survey!

Step 6 Start New Standard Childcare/Preschool Survey

Step 1 of 5 (Standard Immunization Survey)

MIIS Resource Center Home Registration Onboarding Training Center Resources FAQ About Us Contact Us

Demo Preschool - Survey Questionnaire

2021/2022 Demo Preschool - Preschool Immunization survey

1. How many children age 2 and older are enrolled in your program? * Please note the immunization questions in this survey only apply to children 2 and older.

2. How many children in Childcare/Preschool have no school immunization record? * Exemptions count as a record. Count only children 2 years and older.

Enter General Information:

- ⇒ Enter the number of students enrolled in the grade for which you are reporting
- ⇒ Enter the number of students in the grade who have no immunization records. Keep in mind that immunization exemptions count as a record

Step 2 of 5 (Standard Immunization Survey)

- ⇒ For Questions 3–10, enter the number of students who have received required vaccines into designated fields
- ⇒ Each field must have a number

How many of the total children age 2 and older have the following required vaccines:

3. Four (4) or more doses of DTaP? * Do not count children who received DT vaccine.

4. Three (3) or more doses of Polio? *

5. One (1) or more doses of MMR? * Must be administered no more than 4 days prior to their first birthday. Laboratory evidence of immunity is also acceptable.

6. Three (3) or more doses of Hib? *



The Childcare/Preschool Survey will not auto-save as you go; once you close out of the window or navigate away, you lose anything you entered. This was requested to protect your data in case a link is shared.

Step 2 of 5 Cont. (Standard Immunization Survey)

7. Three (3) or more doses of Hepatitis B? *	28	Laboratory evidence of immunity is also acceptable
8. One (1) or more doses of Varicella? *	27	Must be administered no more than 4 days prior to their first birthday Laboratory evidence of immunity is also acceptable
The number of children for any vaccine must be less than or equal to the total number of children minus the number of children that have no school immunization record.		
9. A history of chickenpox disease? *	2	Do not include those with a dose of vaccine. A reliable history of chickenpox disease requires a diagnosis of chickenpox or interpretation of parent/guardian description of chickenpox by a physician, nurse practitioner, physician assistant or designee.
The number of children for any vaccine must be less than or equal to the total number of children minus the number of children that have no school immunization record.		
10. All required vaccines? *	28	Four (4) or more DTaP and three (3) or more Polio and one (1) or more MMR and three (3) or more Hib and three (3) or more Hep B and one (1) Varicella or history of disease

⇒ Answers to questions 8 and 9 are summed together. If the sum of both answers is not equal or less than the total number of children minus the number of children with no immunization record, you will receive an error message.

How many of the total children age 2 and older have the following recommended (not required) vaccines?

11. Four (4) or more doses of PCV13?	28
12. Two (2) doses of Hepatitis A?	28
13. Three (3) doses of Rotavirus?	28

⇒ Enter the number of students who have received recommended vaccines into designated fields

Step 2 of 5 Cont. (Standard Immunization Survey)

How many of the total children age 2 and older have the following.

14. A medical exemption to one or more vaccines? *	<input type="text" value="1"/>	A medical exemption is a statement from a physician stating that a vaccine is medically contraindicated for a student and should be renewed annually at the start of the school year
15. A religious exemption to one or more vaccines? *	<input type="text" value="1"/>	A religious exemption is a written statement from a student or parent/guardian, if the student is <18 years of age, stating that a vaccine is against sincerely held religious beliefs and should be renewed annually at the start of the school year.
16. How many of the children with a medical exemption have no vaccines at all? *	<input type="text" value="0"/>	This must be less than or equal to the total number of children with a medical exemption from Question 14.
17. How many of the children with a religious exemption have no vaccines at all? *	<input type="text" value="1"/>	This must be less than or equal to the total number of children with a religious exemption from Question 15.

⇒ Enter the data for students who have medical and religious exemptions

⇒ Each field must have a number

There are two types of messages that may display after checking the survey data

Red Errors

3. Four (4) or more doses of DTaP? *	<input type="text" value="35"/>	Do not count children who received DT vaccine.
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The number of children for any vaccine must be less than or equal to the total number of children minus the number of children that have no school immunization record.

- ⇒ At least one of the marked fields must be changed in order to process the survey
- ⇒ In this example, a number was entered in the field that is greater than the number entered for the total students enrolled in the program for Question 1.

Blue Messages

3. Four (4) or more doses of DTaP? *	<input type="text" value="20"/>	Do not count children who received DT vaccine.
--------------------------------------	---------------------------------	--

These rates look too low or too high. If you have a small number of children, this may be more likely to happen. Please double check your numbers before submitting the survey.

- ⇒ Blue messages indicate a possible error based on expected immunization rates. A blue message should trigger a double check for accuracy before advancing to the next page.
- ⇒ If no edits apply, you may continue.

Step 3 of 5 (Standard Immunization Survey)

18. If a case of vaccine preventable disease occurs at your school, do you have a list of unimmunized children or children with exemptions, so that susceptible children can be quickly identified? * ☒ Yes ☐ No

19. Is this a Head Start program? * ☐ Yes ☒ No

20. Are you licensed by the Department of Early Education and Care (EEC)? * ☒ Yes ☐ No

⇒ Answer Yes or No to the questions around school records and program types

⇒ If you are licensed by ECC, additional staff immunization questions will appear.

⇒ If you are licensed by ECC, answer the additional staff immunization questions

⇒ Each field must be completed

EEC Staff Immunization Questions

21. Total number of staff *

EEC requires staff members to be immune to measles, mumps, and rubella. This can be met in the following ways:

- Birth in the US before 1957
- Documentation of 2 doses of MMR vaccine
- Documentation of 1 dose of MMR vaccine and laboratory evidence of immunity to measles
- Laboratory evidence of immunity to measles, mumps, and rubella

22. How many staff members meet the MMR requirement? *

23. How many staff members have a medical exemption to MMR vaccine? *

24. How many staff members have a religious exemption to MMR vaccine? *

25. If a case of vaccine preventable disease occurs at your school, do you have a list of unimmunized staff or staff with exemptions, so that susceptible staff members can be quickly identified? * ☒ Yes ☐ No

If all staff have documentation of immunity, you may select "Yes".

Step 4 of 5 (Standard Immunization Survey)

- ⇒ Fill in your (the Survey Submitter's) contact information
- ⇒ If you are also the Primary Contact for your school, you can select **"I Am The Primary Contact For My School."** The Primary Contact fields will become hidden, and the information you entered for Survey Submitter will be used

Contact Information

Survey Submitter First Name *	Survey Submitter Last Name *		
Mickey	Mouse		
Survey Submitter Email *	Survey Submitter Phone *	Submitter Ext	
Mickey.Mouse@local_host	(111) 111-1111		

☐ I Am The Primary Contact For My School

Primary Contact First Name*	Primary Contact Last Name*		
Mickey	Mouse		
Primary Contact Email*	Primary Contact Phone*	Primary Ext	
Mickey.Mouse@local_host	(111) 111-1111		
Secondary Contact First Name	Secondary Contact Last Name		
Donald	Duck		
Secondary Contact Email	Secondary Contact Phone	Secondary Ext	
Donald.Duck@local_host	(222) 222-2222		
Principal/Director First Name	Principal/Director Last Name		
Principal/Director Email	Principal/Director Phone	Principal/Director Ext	
	() -		

Address Line 1 *		Address Line 2	
123 Fake Street			
City *	State	Zip*	
Boston	MASSACHUSETTS	02127	

- ⇒ You may also fill in the Secondary Contact information and the Principal/Director information.
- ⇒ The address for the school can be updated in this section.
- ⇒ Select the **Submit** button once you are ready to submit the survey to be taken to the end of the survey.

Thank you for submitting your survey. You will receive an email confirmation.

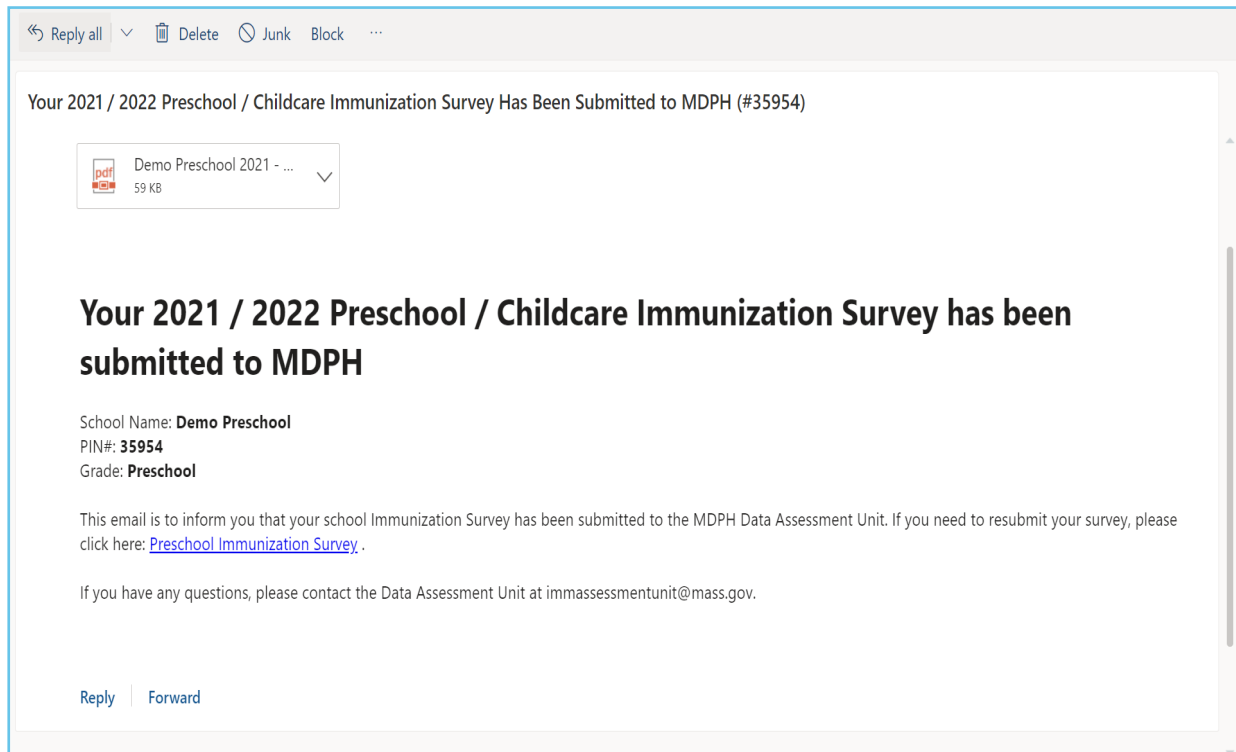
Please see the following link for additional information about school immunization surveys and statewide data from prior years:

[School Immunizations](#)

Step 5 of 5 (Standard Immunization Survey)



⇒ Once the survey has successfully submitted, you will receive an email confirmation.



**You have finished the Childcare/Preschool
Standard Immunization Survey!**

**If you have 30 or more students enrolled in your
program, you will receive a PDF copy of your
survey answers.**

Step 7 Start New Flu Childcare/Preschool Survey

Step 1 of 4 (Flu Survey)

⇒ Enter the number of students enrolled in the grade for which you are reporting

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Demo Preschool - Survey Questionnaire

2021/2022 Demo Preschool - Preschool Flu survey

1. How many children age 2 and older are enrolled in your program? *

30

Please note the immunization questions in this survey only apply to children 2 and older.

There are two types of messages that may display after entering the survey data: red errors and blue messages. Please refer to page 5 of this mini guide for additional information.

Step 2 of 4

⇒ For Questions 2– 4, enter the number of students who have received a flu vaccine, a medical exemption or religious exemption into designated fields

Flu Requirements:

1 dose since July of this year.

Count each child in one category only.

How many of the Total Children have the following:

2. Required doses of Flu vaccine? *	28
3. A medical exemption to Flu vaccine? *	1
4. A religious exemption to Flu vaccine? *	1

Step 3 of 4 (Flu Survey)

- ⇒ Fill in your (the Survey Submitter's) contact information
- ⇒ If you are also the Primary Contact for your school, you can select **"I Am The Primary Contact For My School."** The Primary Contact fields will become hidden, and the information you entered for Survey Submitter will be used.

Contact Information

Survey Submitter First Name * Mickey
Survey Submitter Last Name * Mouse
Survey Submitter Email * Mickey.Mouse@local_host
Survey Submitter Phone * (111) 111-1111
Submitter Ext.

☒ I Am The Primary Contact For My School

Secondary Contact First Name Donald
Secondary Contact Last Name Duck
Secondary Contact Email Donald.Duck@local_host
Secondary Contact Phone (222) 222-2222
Secondary Ext.

Principal/Director First Name
Principal/Director Last Name
Principal/Director Email
Principal/Director Phone () -
Principal/Director Ext.

Address Line 1 * 123 Fake Street
Address Line 2
City * Boston
State MASSACHUSETTS
Zip* 02127

Submit

- ⇒ You may also fill in the Secondary Contact information and the Principal/Director information.
- ⇒ The school address is required information to submit the survey successfully.
- ⇒ Once you are ready to submit the survey, select the submit button to be taken to the end of the survey.

Thank you for submitting your survey. You will receive an email confirmation.

Please see the following link for additional information about school immunization surveys and statewide data from prior years:

[School Immunizations](#)

- ⇒ Once the survey has successfully submitted, you will receive an email confirmation.

Your 2021 / 2022 Preschool / Childcare Flu Survey Has Been Submitted to MDPH (#35954)

Your 2021 / 2022 Preschool / Childcare Flu Survey has been submitted to MDPH

IMPORTANT: Please do not forward your survey invitation to another program or school.

School Name: **Demo Preschool**
PIN#: **35954**
Grade: **Preschool**

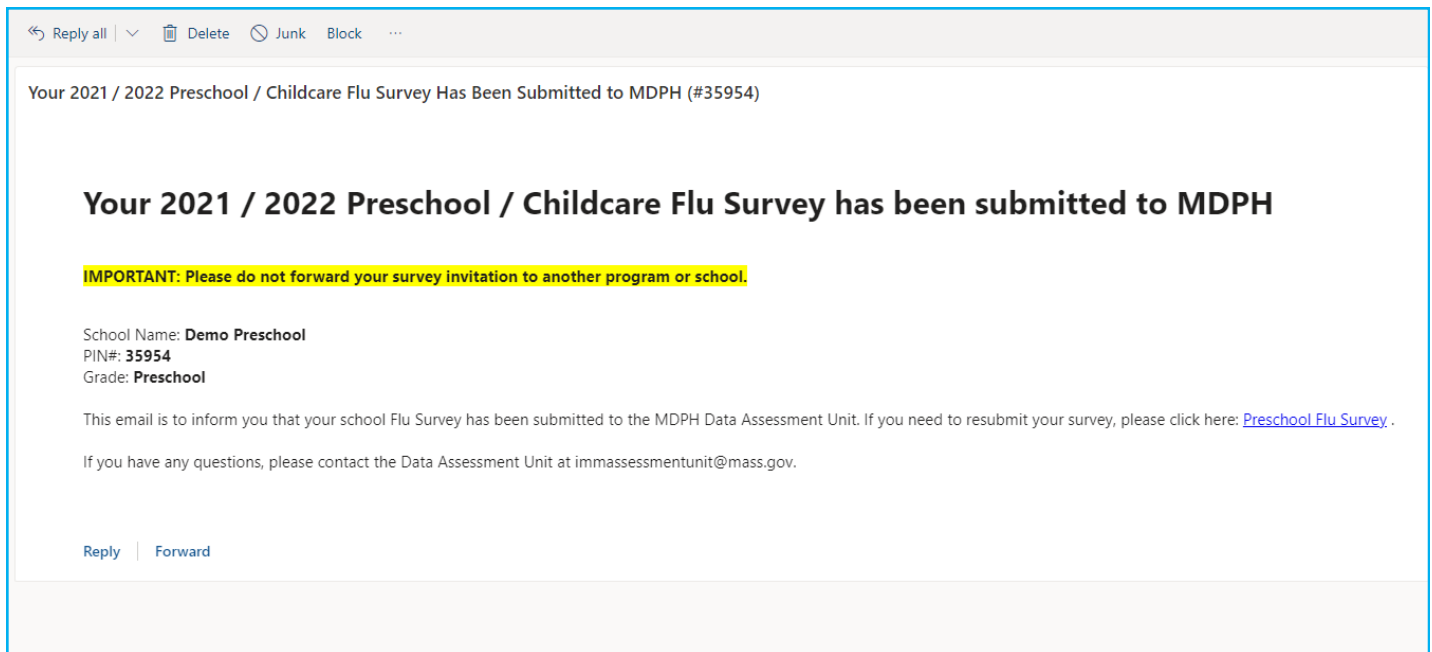
This email is to inform you that your school Flu Survey has been submitted to the MDPH Data Assessment Unit. If you need to resubmit your survey, please click here: [Preschool Flu Survey](#).

If you have any questions, please contact the Data Assessment Unit at immassessmentunit@mass.gov.

Step 4 of 4 (Flu Survey)



⇒ Once the survey has successfully submitted, you will receive an email confirmation.



You have finished the Childcare/ Preschool Flu Survey!

If you have 30 or more students enrolled in your program,
you will receive a PDF copy of your survey answers.